



COLONIAL PRESBYTERIAN CHURCH

Overland Park Campus Pastor

JOB DESCRIPTION SUMMARY

The Campus Pastor is responsible for the overall leadership and spiritual growth of attendees, members, and staff of the Overland Park campus. This includes leading and shepherding the congregation, aligning to, internalizing, and carrying the vision to the campus, building teams, and developing leaders who carry out ministry strategies, overseeing development of healthy disciples and creating a high functioning campus that makes a positive difference in our community!

WORKING RELATIONSHIPS

Reports to: Executive Director of Ministry and Programs. (Dotted line to Lead Pastor)

Member of: Management Team, Session, Campus Council

Supervises: Ministry Directors (Children's Ministry, Connection, Student), Receptionist/Admin Support

Collaborative Relationship: Worship Leader, Central Ministries, Pastor in Charge of Parish Model Ministry

DUTIES & RESPONSIBILITIES

I. STRATEGIC LEADER & MISSION CHAMPION

- Leads the campus to embrace and accomplish a unified vision (campus and church wide)
- Thinks strategically and takes creative, focused initiative
- Works with each ministry area to define their goals in light of our mission and vision
- Collaborates with the elders to address campus issues and needs

II. TEAM LEADER

- Responsible for selecting, developing, encouraging, and directing the staff
- Fosters a cohesive staff which functions efficiently and effectively
- Exemplifies and champions the Staff Core Values
- Delegates and then follows up
- Demonstrates and expects a willingness to help in areas that fall outside normal boundaries when needed, i.e., creates a 'get it done' mindset in your team

III. *PASTORAL CARE*

- Assures proper pastoral care is provided including counseling and visitation
- Develops relationships and ministers to the congregation
- Prays regularly for visitors, attendees, members, and staff
- Responsible for a quality, life-enhancing corporate worship experience – from entry to exit
- Develops disciples
- Fulfills traditional pastoral functions including weddings and funerals
- Assists in worship services and preaches as directed.

IV. *COMMUNITY AMBASSADOR*

- Represents Colonial within the community and equips the congregation to reach the local neighborhoods with the Gospel
- Builds bridges with other congregations and ministries

V. *ADMINISTRATOR*

- Responsible for budget development and management oversight for all ministry areas
- In cooperation with facilities staff, assures the facilities are well maintained and inviting
- Oversees the administrative support staff
- Responsible for Campus security and Campus adherence to Sexual Abuse Awareness protocols in cooperation with Central staff leadership.

VI. *MULTIPLICATION / EVANGELISM*

- Develops and oversees execution of a neighborhood penetration ministry plan
- Seek to shepherd, sustain and grow existing community members inside and outside site proximity via a “shepherd” model.
- Make the firm choice to expect & seek long-term site community replenishment & growth from families within geographic proximity of our OP site. Commit to go DEEP in understanding, ministering and leading in our OP site communities.
- Supports and strongly encourages participation in groups
- Gives priority to developing lay leaders and continually looking for ways to deploy them in ministry based upon their spiritual and natural gifts.

SKILLS/COMPETENCIES/REQUIREMENTS/GIFTS

I. Faith & Gifting

- Has a personal relationship with Jesus Christ as Lord and Savior and seeks to be led by the Spirit.
- Possesses a lifestyle of Christian maturity, integrity, and discipline
- Possess the gifts of leadership, discernment, pastor/teacher, administration
- Be active in a Small Group

II. Experience & Education

- Pastoral experience in a dynamic church environment
- A bachelor’s and seminary master’s degree

- Ordained (or willing to be) as a Minister of Word and Sacrament in the EPC
- Strong computer skills including experience with Microsoft Office applications

III. Personal Traits

- Must be winsome, fun, and a person others enjoy being around
- Must communicate well - be inspiring, warm, and engaging
- Demonstrates ability to effectively network with people and resources
- Possess a servant’s heart and humility
- Demonstrates a passion for seeking and sharing the Gospel with the lost
- Adept at conflict resolution and team building
- Keeps confidentiality
- Is fiercely loyal to the vision and leadership of the church
- Ability to consistently complete duties and responsibilities in a timely manner
- Must be a team player and willing to follow the leadership of the Executive Team

POSITION DETAILS

- This is a full-time position. Flexibility will be required depending on ministry events and needs.

AGREEMENT

I've read and understand the duties and responsibilities of this position.

Signature _____ Date: _____

We endorse the above for this position and affirm our support to help them achieve the ministry they have been called to and accepted.

ELDERS _____

LEAD PASTOR _____

EXEC. DIRECTOR-MINISTRY _____

EXEC. DIRECTOR-FINANCE _____

HUMAN RESOURCES _____ Date: _____