



COLONIAL PRESBYTERIAN CHURCH

High School Guys Leader

JOB DESCRIPTION

Responsible for pursuing and discipling high school guys while assisting in the creation and implementation of a strategic ministry plan for Colonial Student Ministries.

WORKING RELATIONSHIPS

Reports to: High School Youth Leader and Director of Student Ministry

Supervises: Summer Staff and ministry partners (volunteers)

Teams with: Other Student Ministry staff, ministry partners, church leadership, and staff.

DUTIES & RESPONSIBILITIES

1. Position will be called upon to maintain a personal devotional life, prayer, an exemplary Christian character and personal spiritual growth.
2. They will need to uphold the mission and the integrity of the Student Ministry at Colonial and Colonial Presbyterian Church as a whole.
3. They must be willing to adapt to Colonial's strategic Ministry Plan.
4. Financial: Responsible and accountable for all financial aspects of Student Ministry in their assigned area including:
 - maintaining a budget
 - Expense management
 - Accurate and timely submission of expense reports
 - Trip planning and reconciliation of trip expenses
 - Proper handling of cash receipts
5. Relationships:
 - Responsible for creating, cultivating and sustaining personal relationships with high school students guys with the goal of introducing them to Jesus Christ and making disciples.
 - Attend sport, academic, and social events at local schools periodically
 - Help the student become a fully devoted follower of Christ.
 - Responsible for developing positive relationships with parents and other adults involved in the Student Ministry.
 - Responsible for helping to recruit, train and supervise male volunteers.
 - Must seek to maintain a good working relationship with the other members of the Student Ministry Staff and share ideas and input when appropriate.
 - Must regularly meet with the High School Youth Leader for accountability, support and collaborative work together.

1. Communication:
 - If asked, must be willing to communicate to students, parents, volunteers, Colonial Staff and congregation about the Student Ministry (via the youth e-newsletter, Connections, bulletins, yearly and semester calendars).
2. Sunday morning program: The High School Guys Leader must be present and actively engaged with students at the high school Sunday morning program.
3. Other Sunday morning responsibilities may include:
4. Arriving early to make sure supplies are there and everything is ready to go including music, sound, tech, etc.
5. Teaching
6. Recruiting others to teach
7. Leading a discussion group
8. Setting up weekly contacts with students both before and after the Sunday morning program
9. Home Church/mid-week gathering: The High School Guys Leader must be present and actively engaged with students at mid-week gatherings, and serve as a leader at one of the Home Churches.
10. Summer Staff: During the summer, hours may increase due to our Summer Staff college intern program. Summer vacation is limited during this time to May and August. Although special considerations can be made.
11. May perform other duties as assigned.

SKILLS & REQUIREMENTS

1. Must profess a personal relationship with Jesus Christ as Savior and Lord and a desire/call to work with students.
2. Must have a solid understanding of basic biblical principles and be comfortable in sharing those principals and the gospel message with students – both in a group and one-on-one environments.
3. Must possess and be able to demonstrate leadership, organizational and administrative (time management) skill that will allow for a successful ministry.
4. A valid driver's license and acceptable driving record.
5. The ability to work collaboratively with other staff and other ministry teams within Colonial and the community.
6. Must be flexible in working hours with the ability to participate or lead activities during evenings, weekends and holidays. Occasional overnight travel is required.
7. Must be at all major high school ministry events including: 2 retreats, Senior Conference(Passion), Summer Mission Trip, and Summer Canoe Trip.
8. A Bachelors degree or working towards a bachelor's degree is desirable, but not required.
9. Ability to play guitar, piano or drums and lead others in musical worship is a plus.
10. A self motivated desire to work in the ministry and ability to perform with limited supervision.
11. A heart and desire to pray for individual students, for Colonial Presbyterian Church and the student ministry as a whole.

POSITION DETAILS

The majority of the work hours will be spent outside the office investing in students and building relationships through mid-week meetings, Sunday morning programs, scheduled events, going to school activities and contact work.

AGREEMENT

I've read and understand the duties and responsibilities of this position.

Signature _____ Date: _____

We endorse the above for this position and affirm our support to help them achieve the ministry they have accepted.

CAMPUS PASTOR _____ Date: _____

EXEC. DIRECTOR _____ Date: _____

HUMAN RESOURCES _____ Date: _____